

Rembrand Timber Limited

Accounts Department, Shielhill Wood, Tealing, By Dundee DD4 0PW

Telephone: 01382 323214 • Fax: 01382 323219



CREDIT ACCOUNT APPLICATION FORM

THE COMPLETE TIMBER SERVICE

Instructions for completing this form

- To be completed by the owner/director/company secretary of the company applying for credit
- Please read ALL sections of this form BEFORE starting to fill it in
- Please complete all sections of the form before signing this sheet

The application comprises the following parts:

Part 1: Credit Account Application

- About your business: fill in names, addresses, trading style, credit limit required, etc.
- Please fill in names and home addresses of principals/directors and trade references
- Please provide your bank details
- Please do not sign this application until you have completed all four pages

Part 2: Status Enquiry: Continuing Specific Authority

- This is an instruction to your bank to provide Rembrand Timber Limited with a reference on request

Part 3: Customer Details and Electronic Trading Request

- Detach the front cover and retain it (*with our conditions of sale*)
- Return the completed Credit Account Application and Bank Status Enquiry Authority to your Rembrand Timber branch or representative, or post to the address on page 5

www.rembrandtimber.com

CONDITIONS OF SALE

1. Execution of Orders

Orders are accepted and promise of delivery given conditionally on our being able to secure the necessary materials and without responsibility for delays arising through risks and uncertainties of manufacture, strikes, accidents, restrictions imposed by the government, acts of war, or other causes beyond our control.

Orders for delivery from stock are subject to goods remaining unsold on receipt of order.

The right to refuse cancellations is reserved and cancellations will not be accepted in the case of goods ready for dispatch or in the process of manufacture.

2. Prices

Prices are subject to revision without notice, and will be those ruling at date of despatch, unless expressed otherwise.

3. Defects

In accepting delivery of goods supplied by us, the buyer acknowledges that no representation, whether oral or in writing has been made by us or by anyone in our employ, which has led the buyer to enter into the contract for the purchase of those goods.

No representation or warranty is made or given as expressly stated in these Conditions of Sale or in the appropriate quotation given in writing.

Any article sold will be replaced or repaired free of charge if we are satisfied that it was defective in material or workmanship upon delivery and provided notice of the defect is given to us in writing within 14 days of delivery. The above undertaking is given in lieu of all conditions or warranties of every kind express or implied by law or otherwise which are hereby expressly excluded and no liability is accepted for damage or loss of any kind whether caused by negligence or otherwise.

Where manufacturers of goods or materials have limited their liability in respect thereof or in respect of any consequential liability in connection therewith, and such limitation has been advertised or announced in trade literature or has otherwise been deemed to have come to the notice of the buyer whether generally or specifically, the same limitations shall apply to our liability on the sale of those goods by us in lieu of all conditions or warranties whether express or implied by law or otherwise which are hereby expressly excluded.

4. Damage, Shortage or Loss in Transit

Any claim for damage, shortage, or loss in transit, will not be considered unless:

- a: Damage or shortage is notified in writing both to us and to the carrier within three days after the date of delivery and the actual damage is recorded on the carrier's delivery note.
- b: Non-delivery is notified in writing both to us and to the carrier within 14 days after the date of advice note or invoice.
- c: No Claim can be considered for damage or shortages where a clear signature has been given to the carrier.

5. Return of Goods

The Company reserves the right to make a re-stocking charge at our current rate for goods returned by customers as surplus to requirements and such goods will not be accepted without prior agreement between the customer and the manager of the department concerned. Thereafter the return of goods will be accepted as the customer's agreement to pay the re-stocking charge.

6. Duty and Tax

If before delivery of the goods they become subject to the imposition of value added tax or external duty or similar tax or charge imposed by statute or regulation, the purchaser will pay to us the gross amount of such tax, duty or charge in addition to the purchase price.

7. Risk and Title to Goods

- a: The Buyer expressly agrees with this Company that until the Buyer has paid in full for the goods and has paid any monies whatsoever owing to the Company by the Buyer, those goods shall remain the property of this Company although the risk in those goods shall pass to the Buyer upon delivery.
- b: The Buyer further agrees with this Company that in the event that the Buyer does not pay in full for the goods within the time for payment, this Company, its employees or agents may enter upon the land or buildings upon which the goods are situated and recover the same.

8. Credit References

We will make a search with a credit reference agency, which will keep a record of that search and will share that information with other businesses. We may also make enquiries about the principle directors with a credit reference agency.

9. General

If customer's official order forms contain special printed conditions, such conditions are binding only insofar as they are not at variance with the terms and conditions mentioned above.

10. Payment Terms

Unless otherwise agreed payment is to be made by the end of the month following the date of invoice. Interest at the rate of 2.5% above the then current base rate of Clydesdale Bank PLC will be paid by Customers on all overdue accounts. Failure to make payments for deliveries by the date will entitle the Seller to delay, suspend or cancel further deliveries.

YOUR BUSINESS DETAILS

Name _____	Date of Birth (if Sole Trader) _____
Trading Name (if different from above) _____	Phone _____
_____	Fax _____ Mobile _____
Address _____	Mobile _____
_____	Turnover £ _____
Postcode _____ Email _____	Trading Style (please tick)
Previous address (if less than 2 years at present address) _____	<input type="checkbox"/> Sole Trader <input type="checkbox"/> LLP
_____	<input type="checkbox"/> Partnership <input type="checkbox"/> Other
_____	<input type="checkbox"/> Limited Company
_____ Postcode _____	Number of company employees <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Payment contact name _____	Company Registration No. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Please supply proof of your address, such as a copy of a current utility bill and a sample of your business letter headed paper.

Have any of the principals (directors/partners/trustees or proprietor) been involved in a Liquidation/Bankruptcy/IVA/CVA/Receivership or had any CCJ's registered against them? No Yes

How long have you been established? Years Months When does your financial year end? Day Month

Payment Method **BACS** **Cheque** **Cash** **Credit Card** (subject to a 2.5% handling charge)

HOLDING COMPANY/REGISTERED OFFICE DETAILS

Name _____	Company Registration No. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Address _____	Postcode _____
_____	_____

Credit Guarantee – To be completed by the owner/director/company secretary of the company applying for credit.

In consideration of your agreeing to supply goods to the applicant company on credit, we the undersigned being owner/directors/company secretary of the applicant company jointly and severally guarantee payment of all the financial obligations to Rembrand Timber Limited and successors including financial obligations arising from any increase in the credit limit granted by Rembrand Timber.

Signature	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date	<input type="text"/>	<input type="text"/>	<input type="text"/>
Print Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
Position	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please read and complete all 4 pages of the application BEFORE signing the section below.

I/We make this application to open a credit account with Rembrand Timber Limited.
 I/We understand that credit terms are that payment is due promptly at the end of the month following the date of invoice and that if granted credit, I/We agree to pay in accordance with these terms. I/We acknowledge and accept the Rembrand Timber Limited Terms and Conditions of Sale.

Company Use onlyRep Code

Proof of Address

Branch Authorisation Credit Limit Required Signature of Applicant

Date _____ Print name _____

Main branch with which you intend to trade

NAMES AND HOME ADDRESSES OF DIRECTORS/PARTNERS/TRUSTEES

Name _____	Name _____	Name _____
Date of Birth _____	Date of Birth _____	Date of Birth _____
Address _____	Address _____	Address _____
_____	_____	_____
_____	_____	_____
Postcode _____	Postcode _____	Postcode _____
Telephone _____	Telephone _____	Telephone _____

NAMES AND ADDRESSES OF TWO TRADE REFERENCES (Please input the full address and postcode)

Do not include Wolseley/Jewson/Buildbase/Plumb Centre/Travis Perkins as they do not supply references.

Name _____	Name _____
Credit Limit £ _____	Credit Limit £ _____
Address _____	Address _____
_____	_____
_____	_____
Postcode _____	Postcode _____
Telephone _____	Telephone _____
Fax _____	Fax _____

YOUR BANK DETAILS - PLEASE GIVE FULL DETAILS OF YOUR MAIN ACCOUNT

Bank Name _____	Sort Code <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/>	Account No. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Address _____		

Postcode _____		

Please supply the bank name, Sort Code and Account Number for other accounts

Bank Name _____	Sort Code <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/>	Account No. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Bank Name _____	Sort Code <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/>	Account No. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Data Protection

We will make a search with a Credit Reference Agency, which will keep a record of that search and will share that information with other businesses. In some instances we may also make a search on the personal credit file of principal directors. Should it become necessary to review an account, then again a credit reference may be sought and a record kept. We may monitor and record information relating to your trade performance and such records will be made available to Credit Reference Agencies who will share that information with other businesses when assessing applications for credit and fraud prevention.

Rembrand Timber - Respecting Your Privacy

We will record your purchasing preferences and may use your information for marketing purposes.

Please tick if you **do not** want us to contact you by mail , telephone or email with details of similar goods and services which may be of interest to you.

Please tick if you **would like** us to contact you by fax with details of goods and services which may be of interest to you.

Under the Data Protection Act you have the right to apply for a copy of the information we hold on you (for which we may charge a small fee) and to correct any inaccuracies. Due to training requirements, some telephone calls may be monitored.

This information will assist us in understanding and meeting your requirements.

YOUR PREMISES

Are your premises Owned Leased Landlords Address _____
 Landlords Name _____
 Landlords Telephone _____

MAIN PURCHASING CONTACT

Name _____ Position _____
 Location _____ Email _____
 Telephone _____

BUSINESS TYPE (please tick all appropriate types)

- | | | | | |
|---|---|---|--|--|
| <input type="checkbox"/> Building Contractor | <input type="checkbox"/> Fencing Contractor | <input type="checkbox"/> Roofing Contractor | <input type="checkbox"/> Shop Fitters | <input type="checkbox"/> Government Body |
| <input type="checkbox"/> House Builder | <input type="checkbox"/> Contractor | <input type="checkbox"/> Joinery Contractor | <input type="checkbox"/> Local Authority | <input type="checkbox"/> Land Estates |
| <input type="checkbox"/> Merchant | <input type="checkbox"/> Property Developer | <input type="checkbox"/> Packaging Manufacturer | <input type="checkbox"/> Self Build | <input type="checkbox"/> Timber Kit Manufacturer |
| <input type="checkbox"/> Window / Door Manufacturer | <input type="checkbox"/> other _____ | | | |